

NARASINGHAPUR NIBEDITA EDUCATIONAL SOCIETY & SOCIAL WELFARE

Registration No- S/1L/ 21249 of 2004-2005

Registered Office:-

Vill-Narasinghapur, P.O-Sagarpara, P.S-Jalangi, Dist-Murshidabad, Pin-742306

Ref...09/NNESSW/07

Date..07..06..2007



To
Rabi. Dem.
Vill. P.O. Sagarpara,
P.S. Jalangi, Dist. Murshidabad,
Pin-742306, W.B.

Sub: Appointment Letter for the post of *Clining Staff* of "Jalangi B.Ed College", a unit of Narasinghapur Nibedita Educational Society and Social Welfare (NNESSW).

Dear Sir,

Undersigned is pleased to appoint you as a *clining staff* of Jalangi B.Ed. College (JBC) on the following terms and conditions:-

Your appointment is on Regular basis

1. Be expected to improve academic atmosphere of the institute.
2. Be involved in the development of other Programme of the institute.
3. Be expected to co-operate fully with the fellow- persons of the institute.
4. Be expected to serve full time in a week as prescribed by authority.
5. The service rules and regulations of the society/institution including conduct, discipline and administrative orders, and any such other rules of the society/institute that may come into force time to time will cover you.
6. Your age mentioned in Matriculation Certificate will be deemed to be the conclusive proof to your date of birth.
7. Your age of retirement is strictly sixty (60) years.
8. You will now serve at the JBC but you may be posted to any other Institutes of the Society or may be recruited to extend your service in any other institute of the society at the time to need.

10. Your service may be terminated on one month's notice from either side but it will be terminated without any notice for misconduct, disloyalty, commission of any act involving moral turpitude or any act of indiscipline or inefficiency.

- Please sign the duplicate copy of this letter as a token of acceptance of the offer.

Thanking you,

Yours Sincerely,

Goutam Sarkar
(Goutam Sarkar)
Secretary, NNESSW.

Secretary
Narasinghapur Nibedita Educational
Society & Social Welfare
Vill-Narasinghapur, P.O-Sagarpara
P.S- Jalangi, Dist- Murshidabad

Handwritten initials/signature